



CITY COUNCIL AGENDA REPORT

MEETING DATE: JANUARY 20, 2009

ITEM NUMBER: IX-1

SUBJECT: 2009 OC MARATHON

DATE: JANUARY 8, 2009

FROM: DEPARTMENT OF PUBLIC SERVICES – TRANSPORTATION SERVICES DIVISION

PRESENTATION BY: PETER NAGHAVI, DIRECTOR, DEPARTMENT OF PUBLIC SERVICES

FOR FURTHER INFORMATION CONTACT: RAJA SETHURAMAN, MANAGER, TRANSPORTATION SERVICES (714) 754-5182

RECOMMENDATION:

Approve temporary street closures on May 3, 2009, as part of a Special Event Permit request for the proposed 2009 OC Marathon.

BACKGROUND:

A Special Event Permit application was submitted to the City on December 2, 2008, (**Attachment 1**) requesting closure of certain streets to conduct the May 3, 2009, OC Marathon. The application is currently being reviewed by the City's Special Event Committee, comprised of representatives from various City departments. Public safety, event time frames, traffic issues, impacts to properties, residents, and businesses, clean-up, and liability coverage are just some of the areas being evaluated, addressed, and conditioned by the Committee as part of the review and approval process.

The OC Marathon, an annual event, held its first marathon in 2004. All previous marathons utilized streets in the cities of Newport Beach and Irvine. This year, however, the organizers have proposed a new route through Newport Beach, Costa Mesa, Santa Ana, and certain segments of the County of Orange Flood Control District areas. The proposed route for the 2009 OC Marathon begins, as in past years, at Fashion Island in the City of Newport Beach. The new finish location is at the Orange County Fair and Event Center.

The OC Marathon event is comprised of three sub-events:

1. Full marathon (26.32 miles);
2. Half-marathon (13.27 miles); and
3. 5K fun run/walk (3.1 miles).

The affected streets in Costa Mesa for the full marathon include portions of Santa Ana Avenue, Bristol Street, Red Hill Avenue, Main Street, Sunflower Avenue, Avenue of the Arts, Bear Street, Placentia Avenue, Oriole Drive, Canary Drive, Tanager Drive, Golf Course Drive, Harbor Boulevard, Merrimac Way, and Fairview Road. The affected streets for the half-marathon include portions of Santa Ana Avenue and Mesa Drive. The affected streets for the 5K fun run/walk are Fair Drive, Vanguard Way, Fairview Road, and Merrimac Way. **Attachments 2, 3, and 4** depict the requested routes within Costa Mesa.

The full and half-marathon events begin in the City of Newport Beach at 6:30 a.m. Street closures will occur as runners progress along the route. For the full marathon, street closures in Costa Mesa begin

at 7:15 a.m. and the latest segments reopen no later than 1:30 p.m. For the half-marathon, street closures in Costa Mesa begin at 7:15 a.m. and the latest segments reopen no later than 10:00 a.m. For the 5K run, street closures will begin at 7:30 a.m., and the last road segment will reopen no later than 8:30 a.m. The 5K run will begin and end at the OC Fair and Event Center.

Since the proposed routes for all three events are not among the three (3) previously-approved Special Event Street areas (**Attachment 5**), the approval of these street closures by City Council is required.

ANALYSIS:

Transportation Services Division and Police Department Traffic Bureau staff has worked diligently with OC Marathon organizers over the past few months to develop routes that will showcase distinctive features in Costa Mesa, while at the same time minimizing impacts associated with such a major event. By utilizing such features as the "Unity Bridge" over Bristol Street, Fairview Park, and the City and County bike trails, staff has been able to minimize impacts on many residential and commercial areas, as well as arterial streets. Staff has given careful attention to providing access as much as possible to churches and other businesses that are open during the time of the street closures and detours.

Routes:

Full Marathon: The full marathon begins at Fashion Island in the City of Newport Beach. The route proceeds around Upper Newport Bay, enters east side Costa Mesa, continues in the airport industrial area, and through the Theater and Arts District, then proceeds northbound on Bear Street into the City of Santa Ana. The full marathon route returns to Costa Mesa via the Santa Ana River Bike Trail and Fairview Park. The route then proceeds through a small portion of the upper bird streets neighborhood, and a City bike trail, and finally ends at the Orange County Fair and Event Center via Merrimac Way. A map of the full marathon route is shown on **Attachment 2**.

Half-Marathon: The half-marathon follows the same route as the full marathon as it first enters Costa Mesa from Newport Beach. However, it breaks off from the marathon route on Santa Ana Avenue by turning west on Mesa Drive. The runners will proceed directly to the Orange County Fair and Event Center, crossing Newport Boulevard Frontage Road and entering at Gate 10 (Mesa Gate). The half-marathon route is shown on **Attachment 3**.

5K Run: The 5K run begins and ends at the Orange County Fair and Event Center. The 5K run leaves the Orange County Fair and Event Center at Gate 2 (Vanguard Gate), proceeds east on Fair Drive, and around City Hall and Police Department buildings to Vanguard Way. The route will then turn west on Fair Drive, and then north on Fairview Road to Merrimac Way. Before reaching Harbor Boulevard, the route turns around eastbound and returns to the Orange County Fair and Event Center via Merrimac Way, entering at Gate 3 to finish at the same location as the marathon. A map of the proposed 5K route is shown on **Attachment 4**.

Street Closures:

A number of minor residential and major arterial streets will require full closure, while some other streets will require either half-closure (one direction), or partial closure (only the closure of one or two lanes in one direction). In order to minimize the impacts, the closure of streets will be phased to occur as the fastest runners approach, and will be reopened as the last of the runners and the official sweep vehicle pass by. The fastest marathon runners are expected to finish in approximately 2 hours 20 minutes. The overall length of time for the slowest runners of the marathon will be limited to a maximum of seven hours. The marathon begins at 6:30 a.m.; therefore, the last runner permitted on the course would finish no later than 1:30 p.m. A sweep vehicle will circulate through the course in time with the slowest paced runner to ensure the course is clear and that streets can be reopened as soon as possible.

As shown on the route maps, major street crossings are kept to a minimum. The use of such features as the "Unity Bridge" over Bristol Street and the Santa Ana River Bike Trail to pass under Adams Avenue helps to avoid closure of these two major arterials in the most heavily traveled areas of Costa Mesa.

Attachment 6 presents a brief summary of the arterials affected by the proposed full marathon, half-marathon, and 5k fun run/walk routes through Costa Mesa.

Impacts to traffic flow will occur at various intersections as participants move along the route beginning as early as 7:30 a.m. and ending at 1:30 p.m. **Attachment 7** identifies the major intersections where traffic detours are necessary to provide for the safety of runners while crossing intersections. As shown in the attachment, traffic control on Harbor Boulevard and Fairview Road will be conducted as “**soft closures**,” whereby vehicles will be allowed through as gaps in runners permit. Advance warning signs will be positioned to advise drivers of possible delays during this time. Traffic control will be actively managed by Costa Mesa Police Officers, allowing traffic to pass through the area as much as possible.

Staff has also reviewed planned street improvement projects within the City for any conflicts with the OC Marathon and confirms that no projects are scheduled on streets or in Fairview Park that would impact the proposed route for this event. Close monitoring of project schedules will continue as the date of the marathon approaches.

Traffic Control:

OC Marathon representatives estimate up to 12,000 participants and 12,000 spectators along the 26-mile route. Due to the large scale of the event and magnitude of street closures, lane closures, and detours, the Transportation Services Division has required that the applicant be responsible for preparation and submittal of detailed traffic control plans stamped by a Registered Traffic Engineer. Additionally, the applicant will be responsible for furnishing all traffic control cones, signs, and barricades required for the event. The overall traffic control at intersections and driveways will be directed by Costa Mesa Police Department Officers and Explorers.

The Police Department staff has carefully reviewed the proposed event to determine the number of officers necessary to manage traffic control in Costa Mesa. It is estimated that approximately 72 Police Officers will need to be stationed along the route to ensure adequate traffic control and public safety. In addition, volunteer Police Department Explorers will also be utilized to assist in traffic control at driveways.

Since the OC Marathon is being held on a Sunday, it will not affect weekday peak rush hour traffic. Therefore, during the hours in which the event occurs in Costa Mesa, it is expected to have a lesser impact on traffic flow. With traffic control at all locations monitored and managed by the City's Police Department, emergency access to all properties is assured at all times. Fire Department personnel on the Special Event Committee are involved in reviewing the Special Event Permit application and will include any necessary conditions and implement appropriate measures to ensure unaffected emergency response as necessary.

Public Information:

The applicant will be conditioned to provide written notification prior to the event to **all** property owners and tenants affected by the street closures. Some samples of correspondence are included with the Special Event application (**Attachment 1**). The applicant is engaged in discussion with private property owners in the Theater and Arts District and South Coast Plaza area, as well as the Orange County Fair and Event Center, for approval to utilize those properties for the event and, based on those discussions, anticipates their approval.

City staff will work with the applicant to identify and be certain that all properties directly affected by the event receive adequate notice of the event as to the time and period of closure, as well as proper detour information. Additionally, as part of traffic control requirements, Transportation Services Division staff will require the placement of changeable message signs at key locations in advance of the event to give adequate notice of the planned street closures.

ALTERNATIVES CONSIDERED:

One alternative would be to not approve the requested route as submitted and direct the applicant to revise the route to use other streets.

Another alternative would be to not approve the requested street closures. This may result in cancellation of the 2009 OC Marathon.

FISCAL REVIEW:

The City will be reimbursed for the actual cost of police services required in support of the 2009 OC Marathon pursuant to a Police Department Special Services Contract.

Costs for the OC Marathon are estimated to include 72 Police Officers. The total costs incurred by the City for the event, and to be reimbursed by the applicant pursuant to the Special Services Contract, are estimated to be \$92,990.

LEGAL REVIEW:

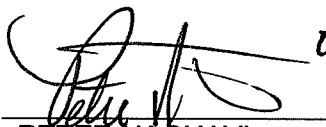
As part of the Special Event Permit application, the applicant will be required to provide the City with indemnity and insurance per the City's requirements.

CONCLUSION:

A Special Event Permit application has been submitted to the City requesting closure of certain streets on May 3, 2009, to conduct the 2009 OC Marathon. Approval to close the streets for this event requires City Council action. Therefore, the City Council is requested to consider approval of the closure of certain streets for the 2009 OC Marathon. A Special Event Permit to be issued for this event will include conditions required of the applicant to ensure a safe event.



RAJA SETHURAMAN
Manager, Transportation Services



PETER NAGHAVI
Director, Department of Public Services



MARC R. PUCKETT
Finance Director

- ATTACHMENTS:
- 1 Special Event Permit Application
 - 2 Full Marathon Route Map
 - 3 Half-Marathon Route Map
 - 4 5K Fun Run/Walk Route Map
 - 5 Approved Resolution Identifying Special Event Street Closure Areas
 - 6 Affected Streets
 - 7 Major Intersections Affected

DISTRIBUTION: City Manager
Assistant City Manager
Police Chief
Fire Chief
City Clerk
Special Events Police Sergeant Robert Sharpnack
Maintenance Services Manager
Fairview Park Plan Administrator
Telecommunications Manager
Doug Lofstrom, VP – Events & Facilities, Orange County Fair & Event Center

December 2, 2008

Raja Sethuraman
City of Costa Mesa
77 Fair Drive
PO Box 1200
Costa Mesa, CA 92628

Dear Mr. Sethuraman:

Enclosed please find the OC Marathon 2009 permit application. In regards to the Special Event Permit Application checklist, I wanted to inform you of the following:

- Permit application is enclosed
- Permit fee is enclosed
- Indemnification Agreement is enclosed
- Waiver & Release of Liability is enclosed
- Completed Checklist attached
- Insurance Certificate/endorsement will be available in January 2009
- Copy of letter to be sent to affected businesses, residents, HOA, and churches – sample letters attached
- Traffic Control plan – to be submitted by JCL Barricade Company
- Written approval from OC Fairgrounds – en route

Traffic Notification

- Resident/Business Notification - The OC Marathon will mail out a notification letter to residence and business addresses within ¼ mile of the course.
- HOA Notification – The OC Marathon will mail out information to all HOA's, provided by the City of Newport Beach.
- Church Notification – The OC Marathon will mail out information to churches on course.

Trash Removal

- Course – Each volunteer water station is supervised by a Water Station Captain, and they are instructed to manage the breakdown and clean up of the aid stations, bagging all trash and stacking left over supplies. There are two trucks designated to follow the last runner; one to pick up left over supplies and one to pick up and remove trash.

Maps

- Race/Walk Route Maps – attached
- On-Course Plans – Aid station locations TBD, each will include portable restrooms
- Traffic Control Plan – to be submitted by JCL Barricade Company

Sincerely,



Leslie Elison
International City Racing
(562) 427.4606 ext 226
lelison@unir.com

SPECIAL EVENT APPLICATION

ALL APPLICATIONS MUST BE ACCOMPANIED BY SITE PLANS AND VICINITY MAPS

Please complete the following application regarding the event you are proposing:

DATE OF APPLICATION: 11/25/08		PERSON IN CHARGE ON DAY OF EVENT: Bob Seagren (ICR) 818-404-0922	
APPLICANT'S NAME (LAST) The OC Marathon		TELEPHONE NUMBER: (949) 222-0456	
APPLICANT'S ADDRESS: 4500 Campus Dr., Suite 570		CITY: Newport Beach	STATE: CA
ALTERNATE CONTACT: Martin Jane		TELEPHONE NUMBER: (949) 222-0456	ZIP CODE: 92660
FULL TRUE NAME OF BUSINESS CONDUCTING/HOSTING EVENT: The OC Marathon (non-profit organization)		TELEPHONE NUMBER: ()	
BUSINESS ADDRESS: 4500 Campus Dr., Suite 570		CITY: Newport Beach	STATE: CA
ADDRESS OF EVENT: OC Fairgrounds (finish line) and city streets		ZIP CODE: 92660	
APPROVED BUILDING USE: OC Fairgrounds		UNIT NUMBER: N/A	
TYPE OF EVENT: Run/Walk Race		TYPE OF STRUCTURE: building	
EVENT START DATE: 5/3/08	EVENT START TIME: 6:30am	EVENT END DATE: 5/3/08	EVENT END TIME: 4:30pm
SET UP START TIME: 9am (5/1/09)	SET UP END TIME: 6am (5/3/09)	TEAR DOWN START TIME: 4pm (5/3/09)	TEAR DOWN END TIME: 10pm (5/3/09)
TOTAL TIME OF EVENT: Hours			
1. TYPE OF EVENT: marathon, 5k, half marathon			
2. DESCRIBE PLANNED ACTIVITIES: Run/Walk Race and festival at conclusion of event at OC Fairgrounds			
3. ESTIMATED # OF PERSONS AT EVENT: 12,000 participants 12,000 spectators			
4. ESTIMATED # OF VEHICLES AT EVENT: 8,000		5. ESTIMATED # OF PARKING SPACES REQUIRED: 8,000	
6. LOCATION OF EVENT: city streets and finish line at OC Fairgrounds.			
7. WILL ALL OR A PORTION OF THE EVENT OCCUR ON PRIVATE PROPERTY WITHIN THE CITY OF COSTA MESA? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, WHERE? OC Fairgrounds.			
8. HAVE YOU OBTAINED WRITTEN APPROVAL FROM THE OWNERS FOR THE USE OF THE PROPERTY FOR THE EVENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, attach a copy of the written approval to your application. If NO, you must file written approval with the Costa Mesa Police Department before a Special Event Permit will be issued. Please write your name, date of the event, and the Special Event Application number on the written approval.			
9. WILL THERE BE FIRST AID OR EMERGENCY AID STATIONS AT THE EVENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, WHERE? TBD			
10. WILL FOOD OR ALCOHOLIC BEVERAGES* BE SERVED OR SOLD AT THE EVENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, DESCRIBE: alcohol will be served/sold in controlled area on OC Fairgrounds property.			

*Note: Alcohol is prohibited on City property except for inside at the Neighborhood Community Center.

11. HAVE YOU OBTAINED A PERMIT FOR THE SALE OF FOOD OR ALCOHOL? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YES, WHAT GOVERNMENTAL AGENCIES ISSUED PERMITS?	
12. WILL ANY ANIMALS BE DISPLAYED / EXHIBITED AT THE EVENT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. IF YES, DESCRIBE:	
13. WILL ANY STRUCTURES (i.e., tents, booths, stages) BE ERECTED AT THE EVENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, DESCRIBE: Tents will be erected at medical aid stations (TBD) on course; as well as at finish line on OC Fairgrounds property.	
14. WILL THERE BE ANY SOUND AMPLIFICATION EQUIPMENT BE AT THE EVENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, DESCRIBE: All be on OC Fairgrounds property medical aid stations on course — TBD	
15. WILL THERE BE MONITORS OR SECURITY PERSONNEL AT THE EVENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, DESCRIBE NUMBER AND DUTIES: TBD	
16. IF THERE IS GOING TO BE ANY MERCHANDISE SALES AT YOUR EVENT, HAVE YOU OBTAINED A CITY OF COSTA MESA BUSINESS LICENSE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, PLEASE PROVIDE THE DATE OF ISSUANCE AND THE LICENSE NUMBER: all vendors will supply	
LICENSE #:	DATE ISSUED: / / DATE EXPIRED: / /

IF YOUR EVENT WILL INVOLVE A PARADE, CYCLING EVENT, FOOT RACE, OR OTHER ACTIVITY WHICH WILL OBSTRUCT A CITY STREET OR RIGHT-OF-WAY OR REQUIRE A FULL OR PARTIAL STREET CLOSURE, PLEASE COMPLETE THE FOLLOWING SECTION.

17. ASSEMBLY TIME 5:00 am	18. START TIME OF EVENT: 6:30 am	19. ASSEMBLY LOCATION: Fashion Island, Newport Beach, CA
20. ESTIMATED DURATION OF EVENT: 10 hours	21. DISBANDING LOCATION: OC Fairgrounds, Costa Mesa, CA.	
21. PRE-APPROVED ROUTE LOCATION See attached course map		
22. DESCRIBE VEHICLES / FLOATS (i.e., how many size, powered by): N/A		
23. NUMBER AND TYPE OF MARCHING UNITS IF APPLICABLE: N/A		
		INTERVALS OR SPACING IN FEET BETWEEN UNITS:
24. ANY PARADE ANIMALS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. IF YES, DESCRIBE:		

I, the undersigned, declare upon penalty of perjury that the above information listed within this City of Costa Mesa Special Event Permit Application is true and correct to the best of my knowledge. I further understand that knowingly providing any false information is cause for the immediate denial of a Special Event Permit, the suspension of a Special Event Permit if one has already been issued, and / or the denial of future Special Event permits being issued. I understand that in the event of a major incident, my event may be postponed or terminated for the sake of public safety and welfare (e.g., major crime incident, fire, flood, or any act of God). I have attached the following documents to this application that are, to the best of my knowledge, true and correct.

- ☒ Completed Application ☐ Certificate of Insurance & Additional Insured Endorsement ☐ Commercial Liability Certificate
☒ Signed Indemnification Agreement ☒ ~~Parade Route~~ Race/Walk Route ☐ Map and Traffic Control Plan
☒ Signed Waiver & Release of Liability ☒ Completed Checklist ☒ Trash/Litter Collection and Off-site Disposal Plan
☒ Copies of notifications to OCFD, OC Transit District, Local Businesses, Churches, and Residents if applicable ☐ Site plan showing locations of any structures (i.e., bleacher, tents, etc.), electrical, plumbing, and sanitation. ☐ Structural plans of any structures (i.e., bleachers, stages, platforms, etc.) to be reviewed by City.

Jane Martin (NAME OF APPLICANT)	Jane Martin (SIGNATURE OF APPLICANT)	12/2/08 (DATE SIGNED)
Jane Martin (The OC Marathon) (NAME OF EVENT ORGANIZER)	Jane Martin (SIGNATURE OF EVENT ORGANIZER)	12/2/08 (DATE SIGNED)

WAIVER AND RELEASE OF LIABILITY

I am the applicant and responsible person for the The OC Marathon
(event name, hereafter "event") to be held May 3, 2009 (dates) at City of
COSTA MESA (location) in Costa Mesa, California.

I hereby ASSUME ANY AND ALL RISKS associated with the event including but not limited to injuries sustained by participant arising out of strenuous physical activity or exertion; striking or being struck by objects, vehicles or persons; uneven or defective roadway surfaces; exposure to heat, cold or humidity.

I APPRECIATE AND VOLUNTARILY ELECT TO ACCEPT ALL RISKS connected with the event and any property directly adjacent or appurtenant to the event location.

I HEREBY FOR MYSELF, MY HEIRS, OR ANYONE WHO MIGHT CLAIM ON MY BEHALF AGREE NOT TO BRING ANY CLAIM AGAINST THE CITY OF COSTA MESA AND WAIVE, RELEASE AND DISCHARGE THE CITY OF COSTA MESA, ITS OFFICERS, AGENTS AND EMPLOYEES FROM ANY AND ALL LIABILITY FOR PERSONAL INJURY, DEATH OR PROPERTY DAMAGE INCLUDING LIABILITY ARISING OUT OF THE NEGLIGENCE OF THE CITY OF COSTA MESA OR ITS OFFICERS, AGENTS OR EMPLOYEES. THIS RELEASE AND WAIVER EXTENDS TO ALL CLAIMS OF EVERY KIND OR NATURE WHATSOEVER, FORESEEN OR UNFORSEEN, KNOWN OR UNKNOWN.

I HAVE READ THE FOREGOING AND CERTIFY MY ACCEPTANCE OF THE ABOVE PROVISIONS BY MY SIGNATURE ON THIS DATE, 12/2/08 (date).

Authorized representative for:

[Signature]
Signature

Jane Martin, CEO
Print Name and Title

The OC Marathon
Name of Organization

December 2, 2008

Dear Sir or Madam:

Thank you very much for taking the time to review the following information regarding **traffic delays that could affect your Costa Mesa residents!**

The OC Marathon takes place on Sunday, May 3, 2009. Road closures to accommodate the participants in the race could affect some normal travel routes. The affected Costa Mesa roads are scheduled to be closed from approximately x:xx – x:xx. We are working diligently with the City of Costa Mesa in notifying the residents of the road closures and appreciate your help with this.

In order to avoid frustrations and confusion on Sunday, May 3, 2009, we ask that you please assist us in notifying your residents of the event and the possible delays via HOA newsletters, emails, etc.

Enclosed please find:

1. The OC Marathon and OC Half Marathon course maps
2. Detailed road closures and times
3. Sample notification:

Attention NAME/OF AREA RESIDENTS!

Traffic delays may affect your normal route on Sunday, May 3! The 5th annual OC Marathon takes place on Sunday, May 3, 2009 and the course layout could affect your normal Sunday travel time, so please plan ahead! Please visit the Parking & Directions page on www.OCMarathon.com for resident information, expected delays, alternate routes, and more.

If you'd like to access this information online, to send to residents electronically, please visit www.OCMarathon.com and click on Parking & Directions. Click the HOA notification link and you will be able to download the information. Please email info@ocmarathon.com if you have any questions.

Sincerely,

Jane Martin
CEO
The OC Marathon

December 2, 2008

Dear Sir or Madam:

The OC Marathon will be held on Sunday morning, May 3, 2009. This is our 5th annual event and we are expecting over 12,000 participants to join us! The participants will be running throughout Newport Beach, Costa Mesa, and Santa Ana. Some roads and intersections will be closed and might cause traffic delays for your parishioners on that Sunday morning.

We are diligently working with the City Manager and Police Department in each of the cities that we are running through so we minimize any inconveniences to you and your congregation. In addition to working with the police departments, and developing a comprehensive traffic plan, it would be very helpful if we could work directly with a contact person from your church that handles your traffic and parking ministry, as well as having you place a notice in the weekly announcement, bulletin, and/or website.

We have found that congregations that are more informed and prepared for the traffic delays have been the churches that get involved with The OC Marathon. There are a variety of ways to get involved, such as utilizing The OC Marathon as an outreach tool by:

- Forming a running team with your congregation
- Your members providing musical entertainment along the course
- Providing a volunteer group along the course

Enclosed with this letter is a course map, estimated road closure times and an entry form. You can also visit www.OCMarathon.com to view the course map, as well as the alternate route information that we have already developed. If you wish to have information provided to you specifically regarding your church, please contact us at info@ocmarathon.com.

Sincerely,

Jane Martin
CEO
The OC Marathon

P.S. please inform your congregation of the **possible traffic delays by placing a notice in your church bulletin** or including us in your weekly announcements!

December 2, 2008

Costa Mesa Businesses

Dear Sir or Madam:

Thank you very much for taking the time to review the enclosed information regarding The OC Marathon and how it **may affect your normal traffic route, deliveries, etc. on Sunday, May 3, 2009.**

On May 3, 2009, over 12,000 runners from Southern California and across the nation will join in the 5th annual OC Marathon. The OC Marathon is a non-profit organization that designates children's charities as the beneficiaries from the proceeds of this event. The OC Marathon has raised over \$XXX,XXX for Orange County Children's Charities!

As a business leader, we ask you to join and work with us in notifying employees, vendors, and patrons of your business! In order to avoid frustrations and confusion on Sunday, May 3, we ask that you please post a notice on you employee notification board from approximately April xx – May 3 and/or email information to employees if possible regarding the street closures.

Enclosed please find:

1. OC Marathon and ½ Marathon course maps.
2. Detailed road closures and times
3. Sample notification

If after reviewing the course map and the road closure information, you feel deliveries or services will be interrupted, please contact your delivery services and inform them of the road closures. The affected Costa Mesa roads are scheduled to be closed from approximately x:xx – x:xx.

If you wish for more information on the OC Marathon, how to participate, how to volunteer, etc, please visit www.OCMarathon.com or email info@ocmarathon.com

Thank you for your understanding and cooperation!

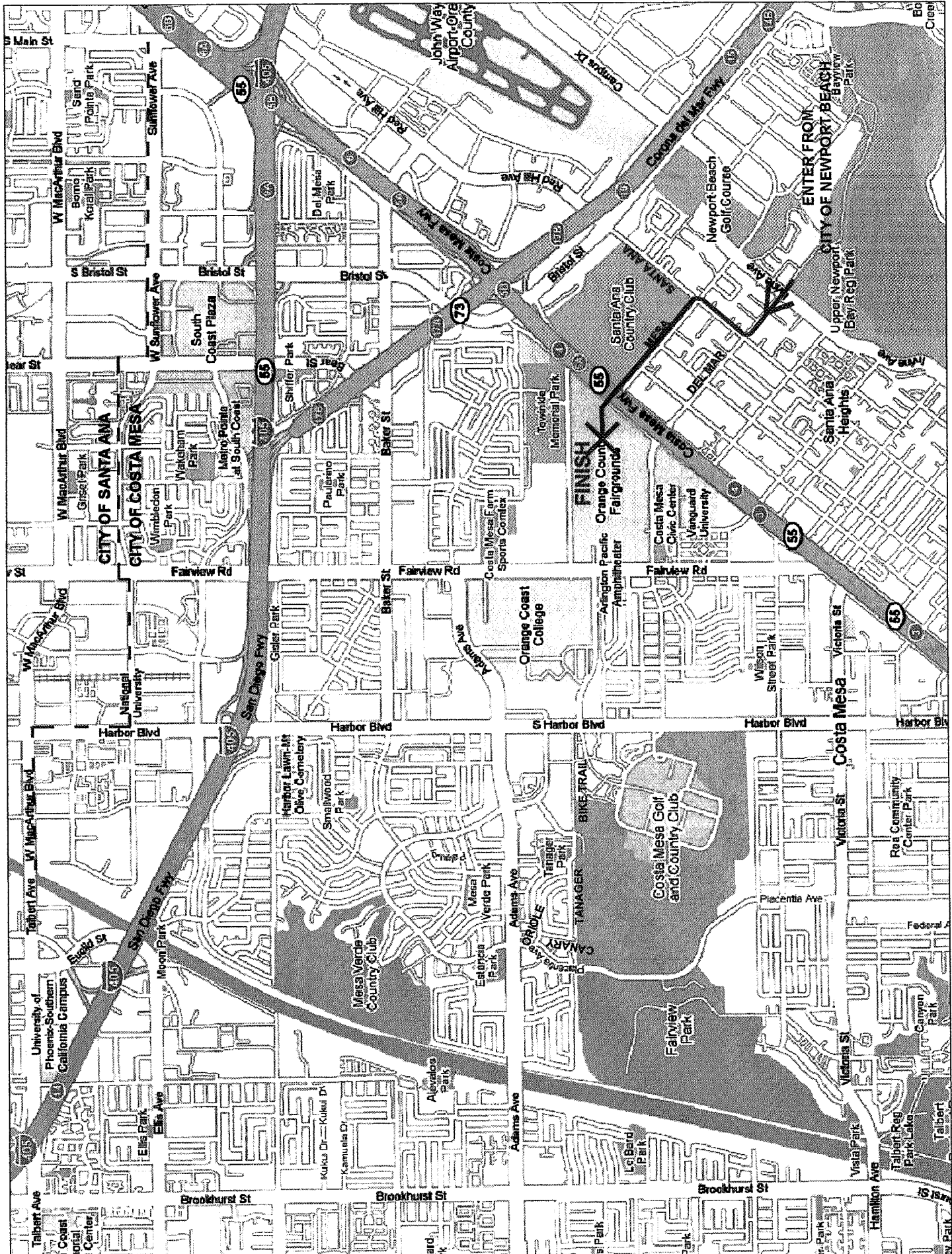
Sincerely,

Jane Martin
CEO
The OC Marathon

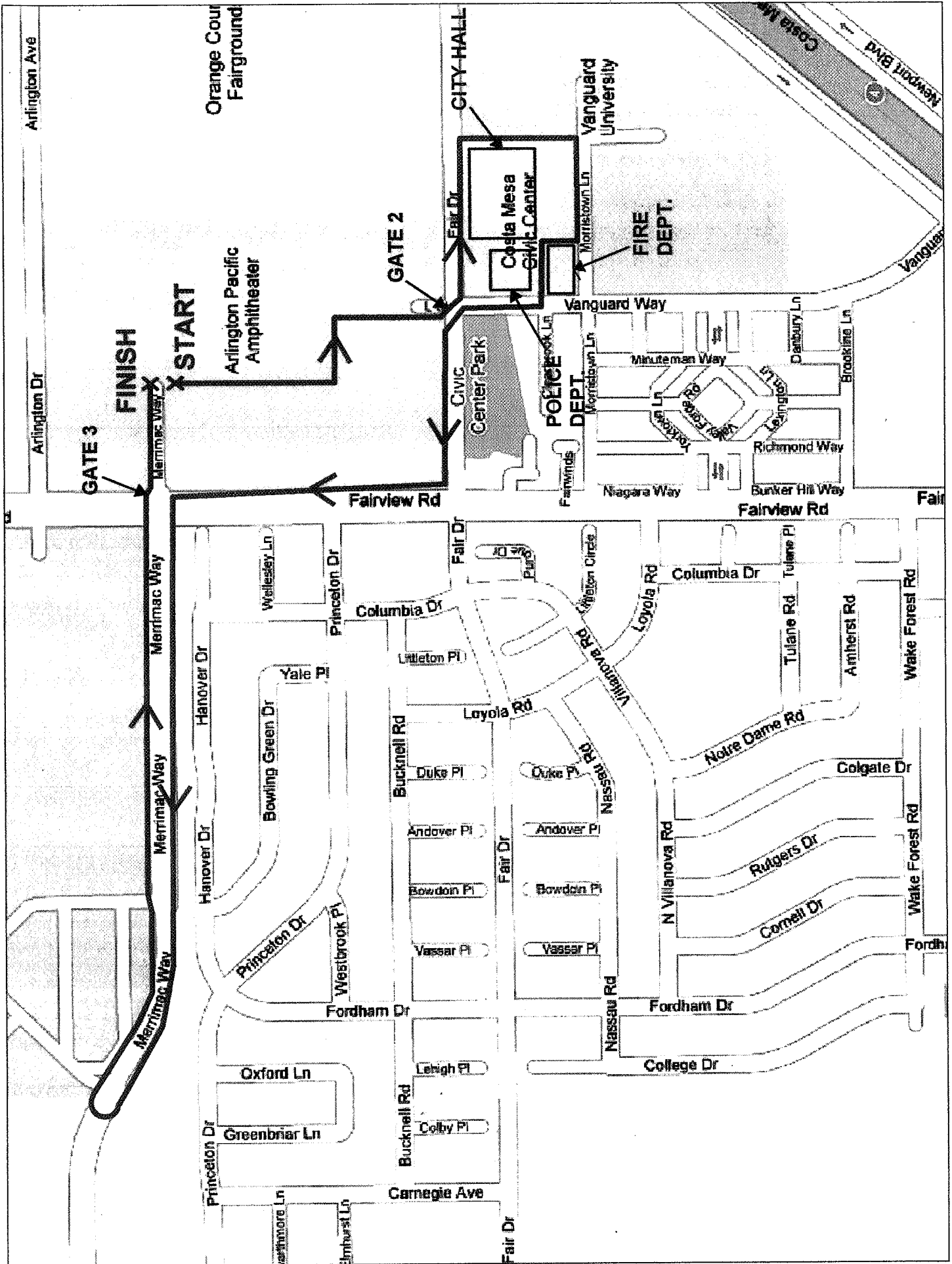
P.S. Please review the information enclosed about how road closures might delay your normal route!

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OC HALF MARATHON



OC 5K FUN RUN/WALK

RESOLUTION NO. 04-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, ESTABLISHING PRE-DESIGNATED EVENT ROUTES FOR SPECIAL EVENTS REQUIRING STREET CLOSURES.

THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, because of the impact that special events have on city streets and traffic when a full or partial street closure is required for such a special event, the City Council of the City of Costa Mesa finds that it is expedient that routes be established to enable the public planning such special events advanced notice and options regarding areas in the city where such street closures are permitted.

WHEREAS, in accordance with the recently adopted special event ordinance, the City Council does hereby establish the following routes for any and all special events requiring full or partial street closures.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The City's pre-designated event routes are hereby established as follows and shown by the maps of each area in Attachment 1 which is attached hereto and incorporated herein by this reference:

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Area 1- Harbor Gateway Area

Sunflower Avenue, west of Harbor
Scenic Avenue
Hyland Avenue
Cadillac Avenue
Harbor Gateway North
Harbor Gateway South
Howard Way
Toronto Way

Note: South Coast Drive is not included in order to maintain access to I-405 freeway as well as private streets that are not subject to the City's jurisdiction, but could be included in the above route with the private property owner's permission. Those private streets include: Business Park Drive, Corporate Drive, Metro Drive and Sunland Lane.

Area 2 - Airport Area

Streets located either east or west of Red Hill Avenue. No simultaneous closures will be allowed on both sides of Red Hill Avenue for a single event.

Airway Avenue
Airport Loop Drive
Pullman Street
McCormick Avenue
Briggs Avenue
Fischer Avenue
Kalmus Drive
Lear Avenue
Clinton Street

Note: Red Hill Avenue, Paularino Avenue, and Baker Street are not included in order to maintain access to the SR-55 freeway.

Area 3 – Fairgrounds Area – Rolling Partial Street Closure Only

Staging and Disbanding Area – Tewinkle Park

Arlington Drive, eastbound, to;
Newport Boulevard, southbound, to;
Fair Drive, westbound, to;
Fairview Road, northbound, to;
Arlington Drive, eastbound, to disbanding area.

ATTACHMENT 5

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

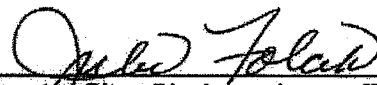
I, Julie Folcik, Deputy City Clerk and ex-officio Clerk of the City Council of the City of Costa Mesa, hereby certifies that the above foregoing Resolution No. 04-38 was duly and regularly passed and adopted by said City Council at a regular meeting thereof held on the 7th day of June, 2004, by the following roll call vote:

AYES: Monahan, Mansoor, Steel

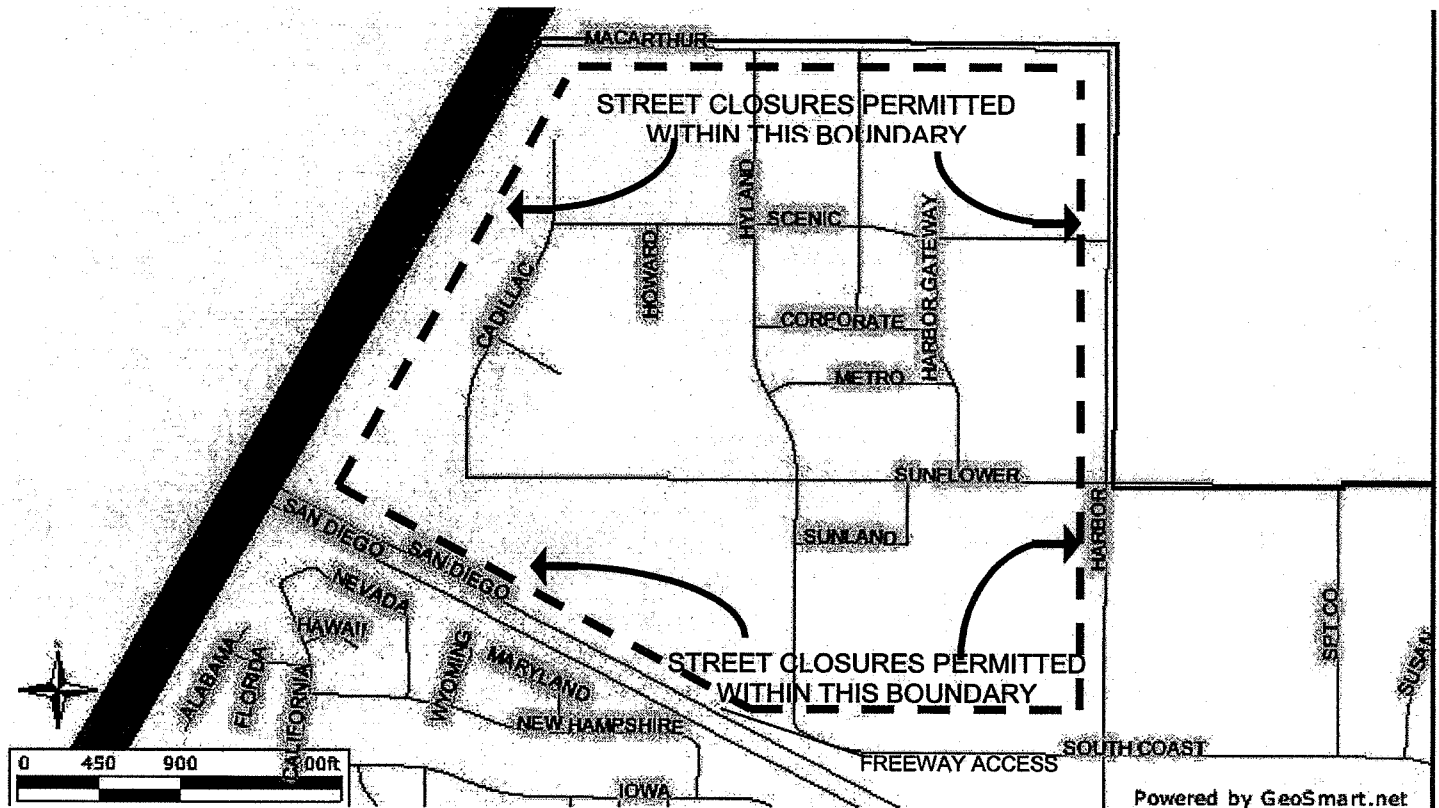
NOES: Cowan, Scheafer

ABSENT: None

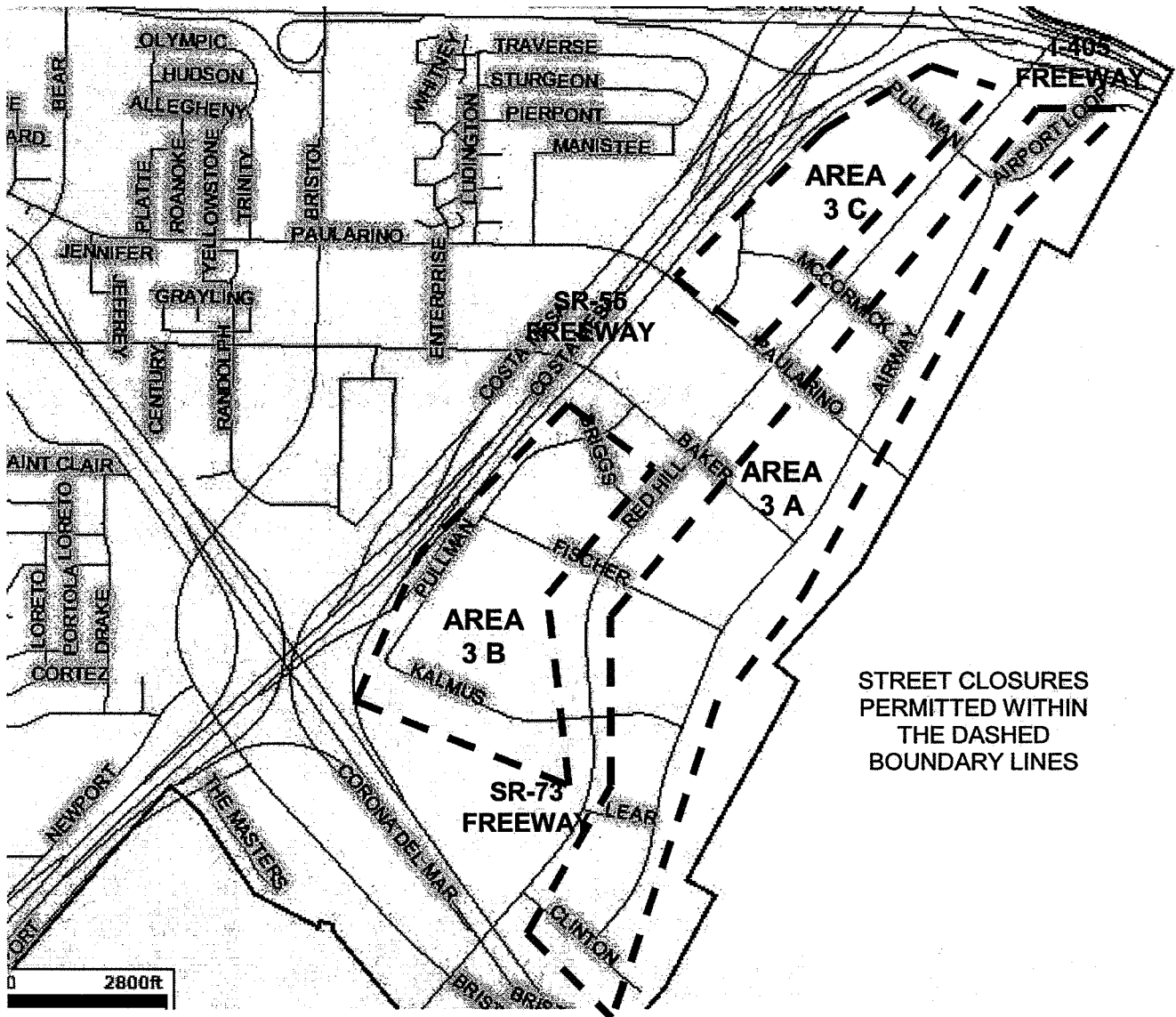
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Costa Mesa this 8th day of June, 2004.



Deputy City Clerk and ex-officio Clerk of
the City Council of the City of Costa Mesa



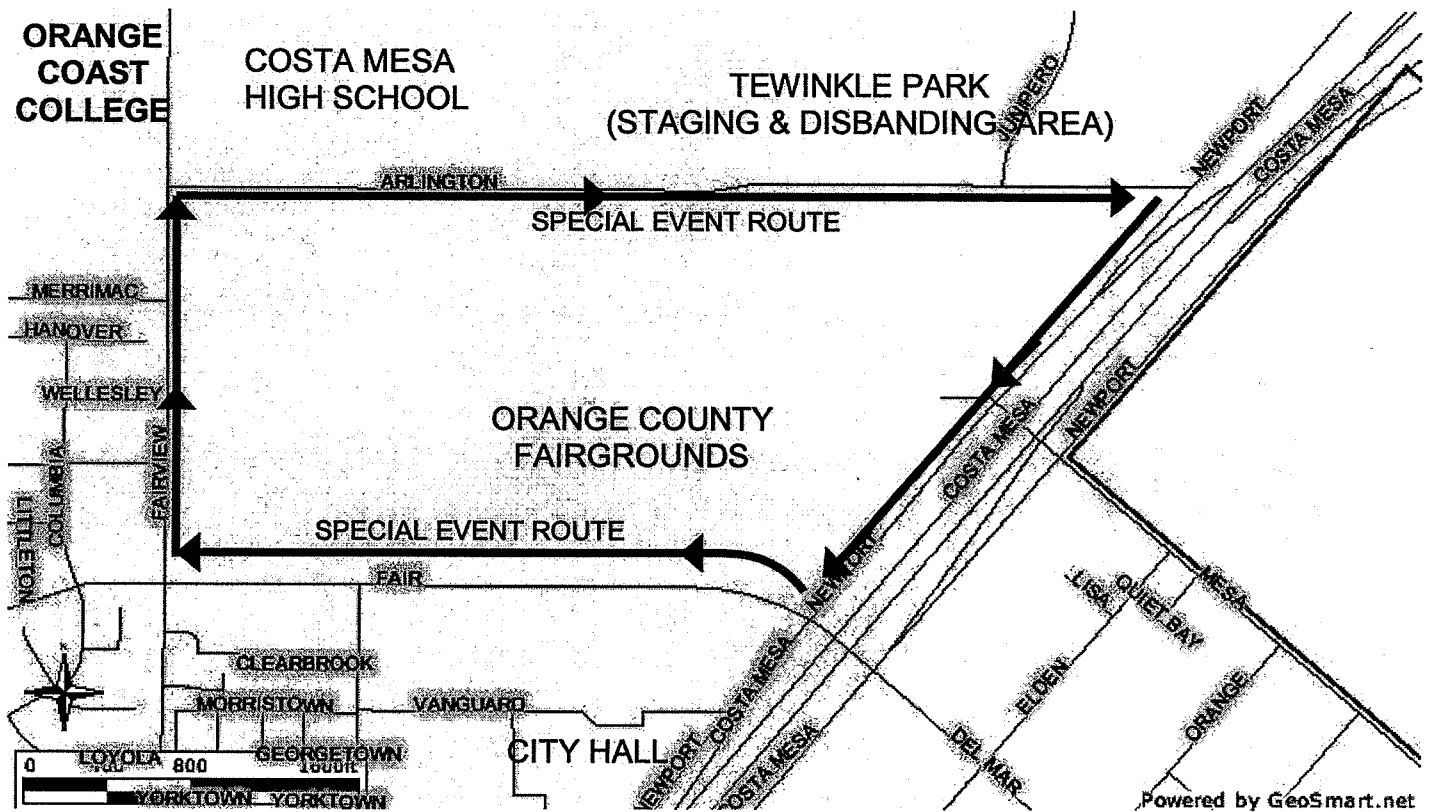
SPECIAL EVENT AREA 1
HARBOR GATEWAY
FULL STREET CLOSURES



SPECIAL EVENT AREA 2 AIRPORT AREA

FULL STREET CLOSURES

EXCLUDES RED HILL AVENUE, BAKER STREET & PAULARINO AVENUE



SPECIAL EVENT - PARADE ROUTE - AREA 3
FAIRGROUNDS AREA
ROLLING PARTIAL 1/2 STREET CLOSURE

ATTACHMENT 6**FULL MARATHON – AFFECTED STREETS ON ROUTE**

STREET	FROM	TO	CLOSURE TYPE	SIDE OF STREET
Santa Ana Avenue	Del Mar Avenue	Mesa Drive	Half	East
Santa Ana Avenue	Mesa Drive	Bristol Street	Half	West
Red Hill Avenue	Bristol Street	Main Street	Half	West
Main Street	Red Hill Avenue	Sunflower Avenue	Half	South/West
Sunflower Avenue	Main Street	Avenue Of Arts	Partial	South
Avenue Of Arts	Sunflower Avenue	Town Center Drive	Full	---
Bear Street	Sunflower Avenue	Northern City Limits	Partial	East
Placentia Avenue	Fairview Park	Oriole Drive	Full	---
Oriole Drive	Placentia Avenue	Canary Drive	Partial	South
Canary Drive	Oriole Drive	Tanager Drive	Partial	South
Tanager Drive	Canary Drive	Golf Course Drive	Partial	South
Merrimac Way	Harbor Boulevard	Fairview Road	Full	---

HALF MARATHON – AFFECTED STREETS ON ROUTE

STREET	FROM	TO	CLOSURE TYPE	SIDE OF STREET
Santa Ana Avenue	Del Mar Avenue	Mesa Drive	Half	East
Mesa Drive	Santa Ana Avenue	Newport Boulevard	Half	North

5K FUN RUN/WALK – AFFECTED STREETS ON ROUTE

STREET	FROM	TO	CLOSURE TYPE	SIDE OF STREET
Fair Drive	Fairview Road	Civic Center Main Entrance	Full	---
Vanguard Way	Police Dept. Access Drive	Fair Drive	Half	East
Fairview Road	Fair Drive	Merrimac Way	Half	East
Merrimac Way	Fairview Road	Approx. 900' E/O Harbor Boulevard	Full	---

ATTACHMENT 7

OC MARATHON – MAJOR INTERSECTIONS AFFECTED

STREET	CROSSING	IMPACT
Newport Boulevard	@ Mesa Drive	Closed – Detour North/South Newport Boulevard Effective 7:30 – 10:00 A.M.
Bristol Street	@ Red Hill Avenue	Closed - Detour East/West Bristol Street Effective 7:45 – 10:00 A.M.
Baker Street	@ Red Hill Avenue	Closed - Detour East/West Baker Street Effective 7:45 – 10:15 A.M.
Paularino Avenue	@ Red Hill Avenue	Closed - Detour East/West Paularino Avenue Effective 7:45 – 10:15 A.M.
Sunflower Avenue	@ Bear Street	Closed - Detour East/West Sunflower Avenue Effective 8:00 – 11:00 A.M.
Placentia Avenue	@ Adams Avenue	Closed – Detour Southbound Mesa Verde Drive Effective 8:30 A.M. – 12:45 P.M.
Placentia Avenue	@ Wilson Street	Closed – Detour Northbound Placentia Avenue Effective 8:30 A.M. – 12:45 P.M.
Harbor Boulevard	@ Merrimac Way	"Soft Closure" – Open As Conditions Permit Detour North/South Traffic As Necessary Effective 8:30 A.M. – 1:15 P.M.
Fairview Road	@ Merrimac Way	"Soft Closure" – Open As Conditions Permit Detour North/South Traffic As Necessary Effective 8:45 A.M. – 1:30 P.M.